

THE SCHOOL DISTRICT OF PHILADELPHIA
GENERAL GEORGE A. MCCALL SCHOOL
325 S. 7TH STREET
PHILADELPHIA, PENNSYLVANIA 19106

STEPHANIE MCKENNA
PRINCIPAL

TELEPHONE (215) 351-7350

January 25, 2017

Dear McCall School Parents and Guardians,

I would like to thank all of you for your ongoing support of the McCall School. This letter is being sent to address safety and security procedures at McCall as keeping your children safe while at school is one of our top priorities. At McCall, we welcome all of our families, but it is necessary to be diligent in all we do on behalf of students and staff. We need to ensure that we are maximizing instructional time and providing students with uninterrupted instruction which is vital to their academic foundation and educational success.

Listed below are several safety measures that will be implemented school-wide on Monday, January 30, 2017.

- ❖ **Controlled Access:** All exterior building doors *will be locked at all times*. Students will not be permitted to enter the building before 8:00am each day so please do not send them to school before this time. **Parents will not be permitted to enter the building with students for breakfast or during inclement weather admissions.** Staff will be assigned to supervise students and monitor these areas each morning.
- ❖ **Building Entry Points:** All morning student entry will be via the school yard on 7th street. **Only** bus students will be permitted to enter on the 6th street side of the building.
- ❖ **Visitors/Volunteers:** All visitors and volunteers must report to the main office, sign-in and receive a visitor or volunteer badge before going to any classroom or any other area of the building.
- ❖ **Volunteers:** In order to volunteer, McCall School must have clearances (Child Abuse, Criminal and FBI) on file for the individual to be able to volunteer. Clearances are needed to serve as a field trip chaperone or to work with students in any capacity in the classroom. Clearances are not needed for a parent to attend a classroom party. NOTE: For the 2017-2018 school year, any individual interested in volunteering at McCall School will need to complete a Volunteer Application. These applications will be available in the Spring 2017.
- ❖ **Parking Pen:** The walk-through gate on the parking pen will be locked as there are concerns with student, parent and staff safety with cars driving/parking in there while individuals are walking through the area. Due to this change, all individuals will either need to enter the school yard via the 7th street gate or the Delancey Street gate.

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- ❖ **Lateness Policy:** Any student arriving after 8:30am will be marked late. Late students are required to obtain a 'late slip' from the staff member at the desk inside the main door. If there is no staff member present inside the entrance door, the student must report to the main office to obtain a late slip before reporting to class. **Parents are not permitted to accompany late students to class as to not disrupt instructional time.**

- ❖ **After-School Programs:** Students participating in any after-school program or activity must go directly to the activity at dismissal time and not leave the building. If a student leaves the building, he/she will not be permitted to re-enter for the activity and he/she will need to be picked up by a parent.

We appreciate your support with implementation of these safety procedures. If you have any questions or concerns, please contact me at the school at 215-351-7350.

Sincerely,

Mrs. Stephanie McKenna
Principal